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Create Multiple Files and Use File Name Convention: Create a separate file for each chapter using an agreed file naming convention. Start the file with 01_title, 02_certificate, 03_Abstract and so on, so that the **contents of thesis are displayed in the CD as they appear in hard copy of thesis**. An example of split files along with chapter wise naming is given below:

Example of Split files:

01_title.pdf	Title Page
02_certificate.pdf	Correction Certificate
03_abstract.pdf	Abstract
04_acknowledgement.pdf	Acknowledgement
05_contents.pdf	Content/Index page
06_list_of_tables.pdf	List of Tables
07_list_of_figures.pdf	List of Figures
08_abbreviations.pdf	Abbreviations
09_chapter1.pdf	First Chapter
10_chapter2.pdf	Second Chapter *
11_chapter.....	Chapter...
12_conclusion	Conclusion
13_summary	Summary
14_bibliography / references	Bibliography
15_appendices / annexures	Appendices/Annexures (Merge all appendices/annexures in one file)

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